Tech Info

- **IMPORTANT TECHNOLOGY REMINDER!** Windows Updates are every 2nd Tuesday of the month (aka Patch Tuesday). Please remind your student to install these updates at home to limit any disruptions during school. For more information, please go to the PSD Community Tech Portal (techportal.psdschools.org).
- **Assessment season is starting**, so please help us in reminding your student to bring their assigned laptop/charger to school every day.
- If your student is missing any technology, please encourage them to come to the tech helpdesk window during school hours. Reminder, lost fees are the following: $26 for chargers, $505 for laptops. Refer to the [TMHS Student Handbook 2023-2024 - Google Docs](http://TMHS Student Handbook 2023-2024 - Google Docs) for additional technology information. Thank you for your help!
Counseling Center Updates - March

Junior Meetings
Class of 2025! Graduation will be here before you know it; it’s time to make sure juniors have the tools and resources necessary to prepare for their future! Every junior will have an individual meeting with their counselor in March - they will be coming home with information to share with you to support their future planning. All junior meeting materials will be posted on our website in mid March. We look forward to supporting them with their next steps!

Looking for summer opportunities?
Many businesses and organizations in Northern Colorado are looking for Timnath students this summer! Whether you are looking for a summer job or internship or just to job shadow for a day, these are great opportunities to dive deeper into an area of interest and gain valuable experience. Visit Xello by logging in with your PSD credentials via Clever or at www.Xello.psdschools.org and click on “Opportunities” on the right hand side. You’ll find everything from Certified Nursing Assistant (CNA) training to Conservation and Trail Building to Escape Room Game Master positions and everything in between. Check it out!

Case Studies Night
Save the Date! ROAR (Regional Officers of Admissions of the Rockies) Case Studies Night & College Fair for PSD Juniors is on April 18th from 6:00-8:00 at TMHS. This event is for parents and students interested in learning about the college admissions process from the perspective of college admissions officers. This is a great opportunity to get a behind the scenes look at the college admissions process to help you navigate the admissions process. Flier to come!

5th & 9th Grade Visit Days
We are looking forward to welcoming our incoming cubs for our upcoming visit days!

We will be hosting 5th graders from Timnath Elementary, Bethke Elementary, and Bamford Elementary on May 10th from 9:30 to 11:00 AM. Look for information from 5th grade teachers and counselors.

We will host incoming 9th graders on May 1st from 9:30 to 11:00 AM. Current PSD 8th graders not attending Timnath Middle School should check with their school’s counselors to determine if buses will be provided or if they will need their own transportation to Timnath High School and to return to their current middle school.
Year-round Staff Appreciation

Teachers and school staff are often overburdened with the demands of lesson planning and grading, leaving them with little time to unwind. A comfortable and relaxing space to decompress and recharge is often a much-needed respite. Unfortunately, it falls on them to finance the lounge area with snacks and drinks.

We have created a sign-up genius for these items to last our staff until the end of the year. [https://www.signupgenius.com/go/5080B44A5AE2CAAFF2-47559407-year](https://www.signupgenius.com/go/5080B44A5AE2CAAFF2-47559407-year)

Middle School Social

Save the Date! Middle School Social 3/22

Hello Middle School Families,

We are excited to announce the date of our upcoming Spring Middle School Social. Our Spring Middle School Social will take place on Friday, March 22nd from 5:15 PM to 7:15 PM for 6th, 7th and 8th grade students. The middle school student leadership groups voted and have selected the theme of “Under the Sea/ Luau.” Students will have the opportunity to buy tickets in advance via school pay or during lunches for $5. Ticket sales will begin after spring break leading up to the social on Friday. Students can also buy tickets at the door for $10. Snacks, pizza, drinks and other fun items will be sold separately at the social.

Please reach out to Shannon Smith (shannons@psdschools.org) or Anne Tarkinson (atarkinson@psdschools.org) with any questions you have!

Thank you!

The Middle School Social Planning Team

AP Exam Sign Up Information

Students will need to use two websites to sign up for exams this year.

1. My AP College Board [http://myap.collegeboard.org/dashboard](http://myap.collegeboard.org/dashboard) This is the site they will need to input their “join code.” When they first “join” the class through their MyAP account (same as their College Board account in terms of sign in info) it will automatically sign students up to take the AP exam. If you want to opt your student out of the AP exam, please contact your student’s teacher no later than March 1, 2024.

2. School pay Please see Kristina Bopary in the main office if you want to pay by cash or check. She can be reached at: kbopray@psdschools.org for more information.

Fees for Exams

$98 per exam if you sign up before 3/8/24. $138 if you sign up after 3/8/24.

$0 if on free and reduced lunch status (Students will still need to go through both steps above including the payment website for verification of free/reduced status. Also be sure you have filled out the proper paperwork THIS SCHOOL YEAR or we cannot waive the exam fee)

Cancel Fees for Exams

There is a $40 fee if you cancel your exam after 3/8/23. This means if you paid $98, you will only get back $58.

***If you cancel after May 1, 2024, there are no refunds and you will not get any money back.***

First Semester: Only late registrations are accepted after 11/10/2023
Second Semester: Only late registrations are accepted after 3/8/2024
### 2024 CMAS/PSAT/SAT/AP Testing

**AP Weekly Study Sessions - Start After Spring Break**

**MARCH 2024**

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<td>ELO AP Study Sessions: -English Lang &amp; Comp (F102) -Human Geo (D213)</td>
<td>ELO AP Study Sessions: -US History (D116)</td>
<td>ELO AP Study Sessions: -World History (D116) -Psychology (C215)</td>
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<td>ELO AP Study Sessions: -Calc AB/BC (Sleuth) -Physics (F104A) -Computer Science (D117)</td>
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**AP Testing Days - Auditorium**

**MAY 2024**

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</table>

- 29: ELO AP Study Sessions: -English Lang & Comp (F102) -Human Geo (D213)
- 30: ELO AP Study Sessions: -US History (D116)
- 1: ELO AP Study Sessions: -World History (D116) -Psychology (C215)
- 5: 9 am - AP Human Geography
- 6: 9 am - AP Chinese
- 7: 9 am - AP Language and Composition
- 8: 9 am - AP World History Modern
- 9: 12 pm - AP Computer Science Principles
- 10: 9 am - AP US History
- 11: 9 am - AP Physics
- 12: 9 am - AP Calc AB/BC
- 13: 9 am - AP Language and Composition
- 14: 9 am - AP World History Modern
- 15: 12 pm - AP Computer Science Principles
### TMHS Assessment Calendar 2024

#### MARCH/APRIL 2024

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<td>CMAS Science (8th and 11th)</td>
<td>CMAS Science (8th and 11th)</td>
<td>Make-Up Testing CMAS ONLY</td>
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<td>16 EVEN</td>
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<td>18 EVEN</td>
<td>19</td>
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<tr>
<td>Make-Up Testing CMAS ONLY</td>
<td>SAT 11</td>
<td>PSAT 10</td>
<td>PSAT 8/9</td>
<td>No School (PTC comp day)</td>
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<td>22 ODD</td>
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<td>25 EVEN</td>
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| Make-Up Testing CMAS ONLY | Make-Up Testing PSAT 8/9 | Make-Up Testing PSAT 10 | Make-Up Testing SAT 11 |}

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**Spring**

- **Reel Music** Film Music Concert
  - Friday, April 12 at 7:00 p.m.
  - Tickets and more info at FCSymphony.org/Movies

---

**Salud Family Health**
- We are here for you and your child’s health! ¡Estamos aquí para la salud de su hijo!
- Schedule your school or sport physical today! ¡Programe hoy su examen físico para la escuela o deporte!
- (303) 697-2583
- (303) MYSALUD
- 1635 BLUE SPRUCE DR | FORT COLLINS, CO
- **OUR CARE IS DINO-MITE!**
  - MEDICAL • PEDIATRICS • DENTAL • BEHAVIORAL
  - saludclinic.org
Spring Musical

Come one, Come All!
It's almost here!
Our spring musical "Tuck Everlasting."

Tickets are now on sale. Make sure you secure your seats early as we are doing assigned seats for this production. There are also some obstructed view seats at a slightly discounted price available for each performance. Also, don't forget to bring money for yummy concessions at intermission. Tickets will also be available at the door.

Performances:
Friday, April 12 @ 7pm
Saturday, April 13 @ 1pm
Saturday, April 13 @ 7pm

Visit www.showtix4u.com for tickets! (Type in Timnath Middle High School)
High School Sports Schedules

Link your King Soopers Card to Timnath Athletics!

Athletic Sponsorship Opportunities

- Explore exciting sponsorship opportunities for Timnath Athletics. ([Here is a link for more details](#))
- Timnath Athletic Sponsors Appreciation
  - A big thank you to our generous Timnath Athletic Sponsors! ([Please support our sponsors](#))
DANCE TEAM TRYOUTS

2024-25 tryouts for dancers currently in 8th-11th grade

DANCE CLINICS
MARCH 25-28 / 4:30-6:00 PM
TRYOUTS
MARCH 29 / 4:30-7:30 PM
IN THE FLEX GYM

Encouraging all levels to tryout for competition and sideline teams.
For more info contact Coach Katie at Katherine@psdschools.org

Start Your Child's Climbing Journey Today!

Our Youth Clubs are the perfect way to explore the world of climbing, learn new skills, and get active!

4 Week Long Sessions:
August 28 - September 22
September 25 - October 20
October 23 - November 17
November 27 - December 22

Starting as young as 3 years old!

PARENT MEETING FOR DANCE TRY OUTS

MARCH 7, 2024
5 PM
SUMMIT ROOM AT TMHS
Timnath High School Golf Fundraiser

SAVE THE DATE

2nd Annual
Timnath High School
Golf Fundraiser
—
Monday, June 24th
Ptarmigan Country Club
—
Registration and additional information to follow

Supporting our Schools

Joe Mivshek
Joe.Mivshek@KW.com
970.420.7163
Cheer Tryouts

DO YOU WANT TO GET INVOLVED? BE A LEADER? OR SUPPORT YOUR PEERS?
NO EXPERIENCE REQUIRED! JOIN OUR FAMILY!

WHAT WE DO
WE BRING THE SPIRIT TO TIMNATH!

Cheer and perform at football, soccer, volleyball & basketball games, wrestling matches, and more.

Perform at school assemblies.

Compete locally, regionally, and possibly nationally at Disney World!

Perform and assist at community events within Timnath.

DID YOU KNOW?

Cheerleading is recognized as a sport by the US Olympic Committee and will be coming to the Olympics!

Varsity cheerleaders receive up to TWO Varsity letters per year because it is a two season sport!

UPCOMING DATES
Register Online for Tryouts and Tryout Clinics NOW!

MARCH 7TH - PRE-TRYOUT CLINIC
MARCH 18TH - 8TH GRADE ONLY PRE-TRYOUT CLINIC  (FREE BOW GIVEN TO ALL 8TH GRADERS WHO ATTEND!)
MARCH 21ST - PRE-TRYOUT CLINIC
MARCH 25TH - PRE-TRYOUT CLINIC
APRIL 15TH - PARENT MEETING
APRIL 23-26 - TRYOUTS!
*WE WORK WITH YOUR CURRENT SPORTS SCHEDULE! SPRING SPORT ATHLETES CAN DO CHEERLEADING AS WELL AS A SPRING SPORT THROUGHOUT HIGH SCHOOL.

DON’T MISS OUT!
Join the Band for Info & find out how to Register!

UPDATES IN BAND AND ON INSTAGRAM! @TIMNATHCHEER

QUESTIONS? CONTACT COACH NIKKI: 9702370295, NRODRIGUEZ@PSDSCHOOLS.ORG
FORT FUN | 20 APRIL 11PM-2AM

Donate

CASH DONATIONS  AMazon WISHLIST
Parent Navigation & Wellness Programs

The Center For Family Outreach A Family Centered Prevention Program for parents/guardians with youth ages 11-18

Finding Calm in Stressful Times
FREE 4 Week Class starting Tuesday, February 13th, 5:30-6:30 p.m.
- Recognize signs of stress & dysregulation
- Regulate physical & emotional systems
- Respond w/clear communication

*Childcare, Light refreshments & notebook included

Parenting Workshop
Making meaningful connections during the Teens Years
FREE 4 Week Class starting Tuesday, March 26th, 5:30-6:30 p.m.
- Discover your parenting styles
- Learn skills for intentional communication
- Build win/win family agreements
- Improve blended family expectations

*Childcare, Light refreshments & notebook included

REGISTER NOW

TCFFO Contact Information
970-698-7265
email jo@tcffo.org
www.tcffo.org, “parent support”, “click here”
212 W Mountain Ave, Fort Collins
PADRE
Programas de navegación y bienestar
El centro de extensión familiar
Un programa de prevención centrado en la familia para padres/tutores con jóvenes de 11 a 18 años

Encontrar la calma en tiempos estresantes

GRATIS, clase de 4 semanas
a partir del Martes 13 de febrero, de 5:30 a 6:30 p.m.
- Reconocer signos de estrés y desregulación
- Regular los sistemas físicos y emocionales
- Responder con comunicación clara
Cuidado de niños, refrigerios y libreta Traducción al español incluida

Clase de taller para padres
HACER QUE LOS AÑOS DE LA ADOLESCENCIA SEAN SIGNIFICATIVOS

Clases GRATIS de 4 semanas,
Martes, 26th al 30 de enero; 5:30-6:30p.m.
- Descubra sus estilos de crianza
- Aprenda habilidades para la comunicación intencional.
- Construya acuerdos familiares en los que todos ganen
- Mejorar las expectativas de las familias mixtas
Cuidado de niños, refrigerios y libreta Traducción al español disponiblencluida.

Información de contacto de TCFFO
970-698-7265 o
email jo@tcffo.org
www.tcffo.org; “parent support”; “click here”
212 W Mountain Ave, Fort Collins

REGÍSTRATE AHORA
6:00P–7:30P
Keynote Speaker Michael Kutcher

Michael shares his extraordinary journey of triumph over seemingly insurmountable challenges. He offers a powerful message of perseverance, resilience, and self-empowerment through personal anecdotes and hard-won insights. Michael discusses embracing a mindset of strength and possibility.

5:15P–7:45P
Resource Fair: Community agencies providing Mental Health and Wellness support

7:45P–8:30P
Break Out Sessions with K-12 mental health topics ranging from resiliency, mindful communication, emotional regulation, social media awareness, etc.

For more information go to: https://tinyurl.com/PSD-MentalHealthMatters
WOMEN IN CONSTRUCTION MANAGEMENT  
summer institute  
June 4–8 2024

Construction Managers take the designer’s vision and make it a reality. With one of the highest job placement rates and starting salaries of any major, a degree in CM is a great choice for young women who enjoy teamwork, solving tangible problems, critical thinking, and creating the world around them. In this Institute we will develop confidence and explore opportunities in construction through classes, tours, & hands-on activities.

- 15 to 18 year-olds
- Tour a construction site & demo construction equipment
- Build your own projects to take home
- Explore your inner strengths and confidence
- Network with successful women in the industry
- Learn about career opportunities in the construction industry
- Stay 4 nights in CSU residence halls with college student mentors
- $25 fee (over $1000 value thanks to grants); Fee waived for Alliance Partners

Application Opens: Feb. 1  
Priority Deadline: Mar. 15  
Access testimonials, videos and the application here:  
https://col.st/4QoDP
GET A JUMP ON YOUR SPRING & SUMMER JOB SEARCH

Larimer County Economic and Workforce Development’s CareerRise Team is hosting a TEEN JOB FAIR & EMPLOYER PANEL for youth and their parents. Attendees have the opportunity to:

• *New this year* Meet & network with local employers in a job fair format.
• Attend a business panel about best practices for job search.
• Learn about PAID internships, summer opportunities & MORE!

MARCH 23
10 AM - 1 PM
COLORADO YOUTH OUTDOORS
4927 County Road 36
Fort Collins, CO 80528

10:00 AM - 1:00 PM - Job Fair & Resource Tables
11:30 AM - 12:00 PM - Employer Panel
10:00 AM - 1:00 PM - Free Professional Headshots

To learn more visit larimer.gov/ewd/summer2024 or call 970.498.6608.
Jump Start Your Job Search

Workshop Series

Get ahead of the game & use your spring break to sharpen your job search tools and prepare yourself for seasonal hiring events (including the CareerRise Spring Employment Event)! This 2-day workshop series designed specifically for youth & young adults ages 14-21 will include topics on resume building, interviewing, personal branding & financial planning basics. **Lunch will be provided to those participants who attend full day sessions!** Individual workshops are chosen during registration.

**Day 1 Workshops:**
Personal Branding
Resume Building

**Day 2 Workshops:**
$ Financial Literacy 101 $
Win the Interview

**Fort Collins:** March 11 & 12, 2024 - 10:00 AM - 2:30 PM
**Loveland:** March 18 & 19, 2024 - 10:00 AM - 2:30 PM

* Participants are encouraged to bring a laptop or tablet if available to make great use of resume building time & practice activities.

Registration is required as space is limited.

larimer.gov/ewd/young-adults/careerrise/summer-opportunities
TMHS Student Handbook

Our Mission at TMHS: We ensure high levels of learning for all students, supporting the whole child to be prepared for success in a changing world.

Timnath Character: We believe in Curiosity. Compassion. Courage. Connections, and Integrity at Timnath Middle-High School. These values apply to the classroom, the sports arena, academics, and leadership. Our students know that we are stronger together, and as a community of learners we aspire to be a school where all members of our community feel valued and a sense of belonging.

4700 E Prospect Rd, Timnath, Colorado 80547
Main Office: 970.419.3400
Attendance Line: 970.419.3403
Athletics: 970.419.3405
Web Site: http://tmhs.poudlick.org

"The Poudre School District is committed to the policy that no otherwise qualified individual shall be denied access to, be excluded from participation in, be denied the benefits of, or be subjected to unlawful discrimination under any District program or activity on the basis of race, color, religion, national origin, ancestry, sex, sexual orientation, marital status, veteran status, age or disability. District compliance with this policy shall be the responsibility of, and reports and complaints of discrimination based on these protected classifications should be directed to the Title IX Coordinator. TMHS - Timnath Middle-High School, 4700 E. Prospect Rd., Timnath, CO 80547. For District employees, contact the Human Resources Director at 970.419.3400, phone 970.419.3403.

TMHS Student Handbook

General Information About Timnath Middle-High School

Please refer to our website for an in-depth list of schedules:

https://tmhs.poudlick.org/about-us/schedule/schedule (NOT Unlimited)

We regularly post schedules related to our day-to-day operations, special schedules for inclement weather, district assessments, and special events. Events such as Back To School Night and Parent/Teacher Conferences are posted on our calendar list on the homepage.

Extended Learning Opportunities: ELO is designed to provide common time for students to receive extra time and support from teachers while fostering a sense of belonging and promoting academic success for all students. Similar to an advisory period, students are given opportunities for individualized work time, teacher support, enrichment, and leadership. This time is also utilized for ICP activities and school wide communications and events to promote a healthy and vibrant school culture for all.

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SMHS Newsletter

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MARCH 2024

Timnath Middle-High School Newsletter

CONTINUING...

SMHS Student Handbook, continued...

Passing Periods and Hallway Protocols: Passing periods are five minutes in length. Students are expected to leave their class and promptly make their way to their next class. Students should not congregate in groups while in hallways, locker bays, the media center, or common areas throughout the building.

Open Campus/SmHS Periods: All high school students who have an open period and choose to remain on campus must report to a designated SmHS area. SmHS areas are: SmHS Areas - A through K. SmHS Areas include the media center, the cafeteria (except during 5th and 8th hour), and several designated learning areas in large halls and hallways of the school. Students can identify an appropriate area for the SmHS period by hanging in the hallway. High school students who are on an open period should not be in any area where they could create a distraction for a class that is in session. Open campus for high school students is a privilege not a right. High school students may not sit in their vehicles, listen to the radio or yelling kids, or do anything else if they have an open period in their schedule.

Lunch:

Middle School Students: Students are allowed to eat in the cafeteria on the first floor only. Please help keep our school clean by placing waste in the trash or recycling bins located in the cafeteria and returning trays and silverware to the cafeteria after eating. Students are encouraged to play outside during the second half of the lunch period in the east of the building with adult supervision.

High School Students: All students who are leaving campus for lunch should promptly exit the building and not congregate in locker bays, hallways, or common areas. Students who are meeting up with other students at lunch should do so outside of the building. All students who remain on campus are allowed to eat in the cafeteria or the Learning Park. Please help keep our campus clean by placing waste in the trash or recycling bins and returning trays and silverware to the cafeteria after eating.

Lunch Deliveries: TMHS will not accommodate food delivery companies, like DoorDash, Grubhub, etc. Students are not to order food during class time and/or use a food delivery person on school grounds. This policy is for the safety of our students and staff and to eliminate disturbances caused by food deliveries.

School Lunch/Breakfast:

School lunch meals will be served by Child Nutrition staff in the cafeteria to students who wish to participate in school meal service. Meals will be served in the cafeteria off the normal serving lines. Students will have the choice between a hot or cold lunch item. Students will be required to wear their student ID information on the point of sale system after selecting their lunch. Breakfast and lunch are free of charge to all students. Students may purchase additional a la carte items if they choose. Breakfast is served from 7:00 am to 8:00 am at TMHS. To apply for free lunches, visit:

https://www.poudreshools.org/schools/programs/school-meals/free-and-reduced-meals

While in Classrooms:

No food or eating is allowed during class unless given permission by the classroom teacher. Students are allowed to bring water and other non-food items from home, but there is water at stations available throughout the building. TMHS discourages students from sharing food and drinks at school.

End of Day Dismissal:

Once dismissed, students must leave through the doors in which they entered or the exits closest to their last class if weather permits. Students must leave campus immediately after school, unless they have a scheduled appointment with a staff member or are participating in after school activities or athletics. If students are waiting for a family member to pick them up they must report to the commons and sit at a table or wait outside of the building.

It is important for students and staff to evacuate the building safely and immediately, following procedures and posted exit plans. Students and staff are to move quickly out of and away from the building and to remain in designated locations until permission is given to re-enter the building. Individuals who deliberately fail a fire alarm will be subject to suspension and/or criminal charges.

Secure: TMHS may be put in Lockout, now known as “Secure,” when there is police activity in the surrounding neighborhood. When TMHS is placed in Secure, all activity inside the school is “business as usual.” No students or staff are allowed outside of school. Exterior doors are secured and locked. Over 1000 students are in the building.

Lockdown: A school Lockdown can be initiated for circumstances that would require staff and students to be secured in classrooms. When TMHS is placed in Lockdown, all exterior doors, windows, and access points are closed and locked to secure the area and protect those inside the building. In addition, staff will secure students in their classrooms. Lock-down emergency drills will be practiced throughout the school year. Students are required to respond according to administration and staff instructions.

During a Secure or Lockdown staff and administration will be focused on the event and keeping staff and students safe. Communication about the incident will be through the Poudre website, which will have the most current information. TMHS will use school email and/or voicemail to communicate updates as soon as possible. Please avoid calling the school directly during a Secure or Lockdown to allow the office staff to focus on the safety of the student population.

Hold: A school Hold may be initiated temporarily for designated classrooms or areas of the building where students would need to remain in their classrooms until it is appropriate for them to leave. This is the most commonly used safety or privacy precaution utilized in schools.

School Closure Due to Weather: Information about school closings due to inclement weather is broadcast on local radio and TV stations beginning at 6:00 am. The Poudre School District website will also post information on school closures. In the event a decision is made to close school during the day, we will work to ensure the safety of students in accordance with school policy.

With Campus Security Officers serving as the eyes and ears of the district, Poudre School District provides a safe learning environment by limiting student and staff staff and to ensure that the safety of Poudre School District students is a priority. While continued striving toward a restorative-practices approach to disciplinary issues, the SRD maintains an office at Timnath Middle-High School. Students are encouraged to stop in or contact SRD Brian Erskine at 419-3419. Information about the Portland SRD program is available on the Poudre School District website.

Emergency Communications:

Poudre School District and Timnath Middle-High School are committed to an inclusive and safe climate for all students. For more information about school safety and security, please review:

https://www.poudreshools.org/schools/safety-and-security

Emergency drills are conducted in cooperation with the local fire department in order to safeguard the students in case of an emergency. The building fire alarm is sounded during fire drills or emergencies.

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Continued...
Guests & Visitors
Please contact our front office before coming in. When adult visitors are welcome, they must check in at the office and wear a visitor sticker/badge while in the building. Visitors will be approved for specific academic or school-related reasons only.

No students from other schools will be permitted to visit TMHS while either their home school or TMHS is in session without prior written permission from an administrator. As a general rule TMHS does not allow students to "shadow". Access to TMHS students during the school day is allowed only for immediate family members who can verify their relationship with proper identification. Visitors on campus who are not authorized to be on campus may face trespassing charges.

TMHS students are required to present their current school ID for airline admission.

Guests invited to attend TMHS Home School events or other special events by a TMHS Home School student must be approved by administration prior to each scheduled event. Guest forms are available in the Counseling office and need to be returned to the Dean. TMHS students are required to present their current school ID for airline admission.

Students/parents may set up a pre-arranged school tour given by a TMHS Ambassador student after school hours. Please contact Mrs. Voss or Mr. Millenberg 24 hours ahead of time.

Classroom instruction is protected from unnecessary interruptions. Classes may be interrupted only for appropriate or emergency reasons. Students will be called down between periods for messages or items left for them. It is the student's responsibility to retrieve messages and/or items.

Health Services/Medication
All students are required to provide a certificate of immunization or present a valid exemption. Poudre School District and state law requires all students to be compliant. For complete information regarding these requirements, please contact the School Nurse or Health Technician at 423-4540.

If a student becomes ill or is injured while at school, he or she should report to the office for assistance and evaluation by the nurse or office staff. Students with ongoing health issues should provide a yearly updated health plan be placed on file in the office. This information will be used to guide school staff if medical intervention is necessary.

Medications: All medications taken at school are to be managed and administered current district policy. No medications are to be taken on school premises without required parent and health care provider's signatures. For further information regarding medical services, please contact twilliams@psdschools.org

Lockers
Lockers are assigned to students for the storage of books and personal items. Students may use only one locker and any responsibility for general upkeep, as well as any items stored within. Students may be required to share lockers. Students are responsible for any damage to their locker and will be billed for any misuse or abuse. Defacing a locker or displaying offensive or inappropriate material on a locker may result in the loss of locker, fines, or other disciplinary actions. The school will not accept responsibility for any items stored in a locker that are stolen or damaged. Students are encouraged not to store money or other valuables in their lockers. Students may not use personal locks on hallway lockers. Personal locks placed on hallway lockers will be removed and locked. All lockers must be cleaned out by the last day of school. Students will be billed for any required cleaning.

According to district policy, school lockers are the property of Poudre School District and at all times are under the control and supervision of school administration. Lockers and their contents may be searched and examined at any time by the Principal or Principal Designee. Similarly, at the school's request, trained search dogs may be brought in unannounced to search school grounds and locker areas. Inappropriate and/or dangerous items found in lockers may be seized during searches by staff or administration.

Lost and Found
The lost and found area for common items is located on the south end of the Commons just north of the main office. Any electronic items are securely kept behind the receptionist desk in the main office. Other larger items may be kept in the office of the Campus Security Officer or the School Resource Officer. All lost and found items are disposed of regularly.

Media Center
The Media Center is open Monday through Friday, 8:30-4:30. It is available to students before and after school, at lunch, and for drop-in use during off periods.

The Media Center is where our Technology Managers are located and where students can receive help with their school laptops.

The Media Center houses a diverse collection of non-fiction and reference books, classic and contemporary fiction, bestsellers, graphic novels, foreign language books, and audio and e-books. The Media Center also provides a number of online databases with access to full-text magazine and journal articles, reference works, viewpoint essays, primary sources newspapers, radio and TV transcripts and multimedia. These databases can be freely accessed within the school building. For a list of databases and any necessary password information to access them, please contact brit@psdschools.org

Students can print school-related documents in the media center; in black and white. There is no charge for black and white prints. The media center features a few desktop computers, and laptop charging stations available for student use on a drop-in basis. Internet access is provided for educational purposes.

Book Drop-Off Points: There are two places to return books: in the drop box in the Media Center hallway (at any time) and in the slot at the circulation desk when the media center is open.

Checkout Policies:
- Students must have their student ID to check out books and materials

TMHS Student Handbook, continued...

Continued...
Continued...
Students who violate this policy provision shall be subject to disciplinary action, including suspension and/or expulsion, in accordance with Board policy concerning student suspensions, expulsions and other disciplinary interventions.

Other “potentially” weapons which are not allowed at TMHS are pocket knives, brass knuckles, cigarette lighters, etc. Any student who carries or possesses a “potentially” weapon is subject to school suspension with possible expulsion proceedings. Any item which can be used as a weapon will be confiscated by the school administration and possibly submitted to the police as evidence:

State law defines a dangerous weapon as follows:

- A firearm or a firearm facsimile including a pellet or BB gun.
- A fixed blade knife that measures longer than 3 inches or a pocket knife with a blade 3 inches or longer.
- Any other object, device, instrument, material, or substance, whether animate or inanimate used or intended to be used to inflict death or serious bodily injury.

(This document represents an effort to differentiate between minor and major student infractions, and an effort to ensure that consequences are assigned in a fair and consistent manner. However each incident will be investigated and the TMHS administration reserves the right to increase the severity of consequences at their discretion)

Dress Code (Board Policy 6121)
The Board of Education recognizes that responsibility for the dress and appearance of students generally rests with individual students and their parents. All students should be able to dress comfortably and in a manner that expresses their individuality without fear of or actual unnecessary discipline or body shaming. To ensure effective and equitable enforcement of the dress code, school officials shall enforce the dress code consistently and in a manner that does not create disparities, reinforce stereotypes, or increase marginalization or oppression of any group. This dress code will not be more strictly enforced against students because of their race, color, creed, national origin, ancestry, sex, sexual orientation, gender identity, gender expression, martial status, age, or disability.

School is, in part, a workplace for students. Thus, an environment that encourages appropriate clothing is necessary. Students at TMHS should dress in a way that is not offensive to members of the school community, not disruptive to the educational process, or a threat to the safety and health of others. District approved guidelines at TMHS for student attire is as follows:

- Apparel must be worn in a way that covers breasts, nipples, genitalia, midriff, and buttocks
- A skirt with fabric in front, back, and on the sides underneath the area.
- Pants or the equivalent (e.g., a skirt, sweatpants, leggings, a dress, or shorts).
- Skirts (e.g., sandals, boots, or athletic shoes).
- Clothing that promotes alcohol, drugs, tobacco, gang affiliation, or profanity is prohibited.
- Any jewelry or accessories that could be used as a weapon will not be allowed.
- Sunglasses, dark glasses, masks, or any attire which covers the face are prohibited.

Administration will make final determinations of dress code violations. Students found in violation of the dress code will be asked to change their attire. Failure to follow staff requests will be grounds for disciplinary action.

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Parking
Students can park in the southeast lot. The north lot is for staff only. Handicapped parking has been provided in all lots. All lots have signs to designate areas for visitor and handicapped parking. Cars parked in handicapped stalls must have the appropriate handicap placard visible. All violators will be ticketed.

Student drop off and pickup is restricted to the outside lanes of the southeast and southwest lots in front of the main entrance.

Students and staff attending TMHS on a regular basis are expected to obtain hang tags to identify their vehicle. Hang tags are used to identify vehicles for safety reasons.

PSD policy 6121 – student vehicle use and parking, allows for the following rules and guidelines:

When parking lots are provided on-campus, all student-driven vehicles shall be parked in such lots. No vehicles may be driven on school grounds except in designated parking areas. Student-driven vehicles shall remain parked while students are scheduled to be in class. No parking in parked cars or on school parking lots shall be permitted during the school day. The privilege of bringing a student-operated motor vehicle onto school premises is based upon the condition of consent by the student driver to allow a search of the vehicle when there is reasonable suspicion the search will yield evidence of contraband. Refusal by a student, parent/guardian, or vehicle owner to allow search access to a motor vehicle on school premises when requested shall be cause for termination without further hearing of the privilege of bringing any vehicle onto school premises by said individual. Each school is authorized to engage in routine patrolling of student parking lots, visual inspection of student automobiles, and the use of dogs trained to alert at the scent of drugs, explosives, and other contraband. Principals may adopt additional parking and driving regulations as necessary for the proper operation of their schools and programs.

In order to park at TMHS, students must obtain a hang tag. The hang tag is valid for the time they are at TMHS. A $5.00 replacement fee will be required for additional or lost hangtags. Hang tags are assigned to the students and not to the vehicle and may be transferred to any vehicle the student is driving on campus. Hang tags may not be given to another student to use. Hang tags are to be displayed or be readable through the front windshield.

Driving and parking on campus is a privilege. Students who drive and park their vehicles on campus will adhere to TMHS traffic rules, PSD policy, and State and Federal statutes regarding traffic. Inappropriate behaviors in the parking lot will be addressed by school officials and may result in school community service, booting, loss of driving and parking privileges on school property, tickets from local law enforcement, and/or towing of vehicle at owner’s expense. In the event that a driver recklessly endangers self, others, or property, privileges may be automatically suspended or revoked. Violations may be appealed. See the Dean of Students for additional questions.

The following is a partial list of offenses that may result in community service, booting, or loss of parking privileges:

- Valid hang tag not displayed
- Hang tag not visible or readable
- Improperly parked
- Parked on curb, sidewalk, or grass
- Parked or driving on snow piles
- Exceeding posted speed limit 15 mph
- Bump-outs or speeding of tires
- Failing to stop where posted or marked
- Student parked in staff or visitor space

Students who receive multiple referrals for dress code violations may face more severe consequences, including but not limited to suspension.

Electronic Devices & Personal Communication Devices (Board Policy 6124)
As used in this policy, “personal communication devices” are defined to include all student cell phones, pagers, iPods, MP3 players, iPhones, personal digital assistants, cameras, audio and/or video recorders and players, and all other handheld electronic communication and data storage devices. Students may only possess and use PCDs on District property or school-sponsored activity or event when such possession or use has a reasonable connection to school or any District curricular or non-curricular activity. Devices that play music must be silenced so as to not be a distraction to other students, or be used with headphones. Volume of a device must also be at a reasonable level.

Students who repeatedly violate these expectations may lose the privilege of carrying these devices on campus and face disciplinary action. TMHS is not responsible for any lost or stolen electronic or communication devices.

Students may possess and use PCDs at school subject to the following circumstances:

- Students shall not use PCDs at any time during testing, when they are in class or participating in or attending education-related activities, unless expressly authorized by the principal or his/her designee.
- Students shall keep all PCDs out of sight at all times when they are in class and in or attending education-related activities, unless expressly authorized by the principal or his/her designee. In this regard, “out of sight” means elimination of all vibration alarms, alerts, ringtones, flashes, and other methods of notification of incoming calls or messages.
- Students shall not use PCDs when they are not in class or when they are not otherwise participating in or attending education-related activities such use results in disruption of the educational process or of school operations, as determined by the principal or his/her designee.

If one or more of these rules conflicts with a student’s IEP or Section 504 Plan, the conflicting terms of the rule(s) shall not apply with respect to that student.

Students who violate any of these rules are subject to one or more of the following consequences for each offense:

1st offense: Teacher may confiscate the PCD. PCD will be held with a student until the end of the school day.

2nd offense: Teacher may confiscate the PCD. PCD will be held with a student until the end of the school day. The student must attend a management conference with the Dean. A Dean will notify the parent/guardian of concern.

3rd offense: Teacher may confiscate the PCD. PCD will be held with a Dean until a student and parent conference is completed.

Further offenses may result in the loss of PCD privileges in school and/or other disciplinary action.

Loitering and Trespassing
Students are not allowed on any other campuses in Routt School District other than their own. No students or other individuals shall litter, idle, or wander in the building or on school grounds with the intent to interfere with, disrupt the school learning environment, or with the intent to endanger students or school personnel. The School Resource Officer may cite offenders for loitering or trespassing.

Additional driving and parking policies are as follows:

- Any student or staff vehicle parked on campus must display a PSD authorized hang tag or sticker. PSD, Police, Fire, or other marked service vehicles are excluded.
- Hang tag or sticker must be visible and readable through the front windshield.
- Hang tag or sticker may not be transferred to another person.
- Campus security or appointed school official must be notified if hang tag or sticker is lost or stolen and new one must be purchased.
- Hang tag must be returned to Campus security or appointed school official if student has lost parking privileges, been expelled, or withdrawn from TMHS.
- Campus security must be notified, and information updated if a new vehicle is being driven due to old vehicle being sold, traded, or permanently warehoused and will not be driven or parked on campus again.
- Speed limit in parking lots are 5mph and are posted at the entrance of the parking lots.
- No parking in marked visitor or staff parking.
- No parking in bus lane or bus parking areas. Vehicles may be towed at owner’s expense.
- No driving or parking on curbs, sidewalks, or grass areas. PSD, Police, Fire, or marked service vehicles excluded.
- No parking in striped, red curb, or marked no parking areas.
- No driving or parking on snow piles.
- No parking, drop off, or pickup in marked bus areas.
- No parking taking more than one space.
- No car or truck is motorcycle parking.
- No unattended vehicle parked in drop off lane.
- No burnouts, doughnuts, spitting of tires or driving actions that will leave tire marks on ground.
- Display of lost, stolen, or copied hang tags will result in vehicle being booted and disciplinary action.
- Vehicles parked in handicapped spaces not displaying handicapped placard or plates will be ticketed by Timnath Police.
- Offensive writing, signage, or perceived gang affiliation items may not be displayed or in or on vehicles on PSD property.
- Parking lot accidents involving extensive vehicle damage must be reported to SME, CIO, or appointed school officials. Minor accidents may be handled by exchanging phone #’s and insurance information.
- Persons found to be involved in a hit and run accident will be cited by Timnath Police and have parking privileges revoked at TMHS.
- Vehicles larger than parking spaces or with trailers taking more than one space must have administrator approval.
- Moving another person’s vehicle without their permission will result in school disciplinary action and parking privileges being revoked.
- Disrespect to other drivers or insubordination to staff may result in disciplinary action and driving and parking privileges being revoked.
- Students are expected to help keep the parking areas clean by disposing of trash in nearby trash receptacles.

Vehicle Searches

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Per the Poudre School District Code of Conduct (LHI), each school retains the authority to patrol its student parking lots, and all vehicles parked in student lots are subject to search by dogs trained to alert at the scent of drugs, explosives and other illegal or unauthorized materials. In addition, the interiors (page 23 Poudre School District Student Rights & Code of Conduct) and trunks of all vehicles parked by students at school may be searched to resolve suspicion that they contain items or substances which is illegal for students to possess and/or items or substances which District policy or regulations prohibit from being on school property. Failure to allow the search of a vehicle’s interior or trunk under these circumstances shall result in the student’s automatic loss of the privilege of parking at school for at least the remainder of the academic year.

Any item found in the course of a search conducted in accordance with this policy and determined to be evidence of a violation of District policy, school rules, or federal, state or local laws shall be immediately seized and tagged for identification. Such evidence shall be kept in a secure place by the principal or principal’s designee. If such evidence is determined to concern a violation of the law, the principal or designee shall promptly contact a law enforcement officer to pick up the evidence. Otherwise, the evidence shall be maintained by the principal or principal’s designee until it is no longer needed as evidence in a school disciplinary hearing, at which time it shall be returned to the parent, guardian or legal custodian of the student from whom it was seized.

Police Dogs
Each school is authorized to engage in routine patrolling of student parking lots, visual inspection of student automobiles, and the use of dogs trained to alert at the scent of drugs, explosives, and other contraband.

Reporting Threats/Inappropriate Conduct
If a student believes that they or others are being threatened or if they have knowledge of the presence of drugs, alcohol, or weapons on campus, they should report this information immediately. Students can share information and concerns with teachers, counselors, administrators, the School Resource Officer, or other school staff. They may also use Safetel1, the 24-hour confidential Safetel1 hotline, either by texting or calling 877-542-SAFE. Student privacy and anonymity will be appropriately protected in all situations where possible.

Skateboards, Bicycles, and Skates
Skateboards, skates, and bicycles may be used to arrive and depart from school. These and other similar equipment must be dismounted when students enter campus to prevent pedestrian accidents or injuries. Participating in tricks, stunts, or jumps while using these items on school property is prohibited. The previous actions are subject to school discipline or tickets by school Security or Police. Skateboards and skates are to be placed in assigned lockers or locked in available racks during school time. Bicycles may be parked and locked only at designated bike racks. Bicycles parked and locked at any other locations may have locks cut and bicycles taken inside for the owner to claim.

Field Trips
Field Trips is the expectation that all students will communicate with teachers before missing any class about making up assignments. Prior to the field trip or out-of-school activity, it is the responsibility of the student to check with his or her teacher.

Field trips may potentially involve risks and responsibilities for your child that are beyond the scope of those normally associated with educational activities at school. Such risks are personal injury and/or damage to personal property. Students attending a field trip are required to fill out a Student Permission Form (provided by the field trip sponsor/coach). High School students will at times take a field trip that they may be expected to drive or carpool to. In this case the "designated driver" is required to fill out the Volunteer Field Trip Driver Application and provide a copy of their driver’s license and current insurance coverage (copies from previous trips are not accepted). To account for all students, passengers are required to be on the list of the appropriate driver. Students 18 years of age or older are still required to provide the Student Permission Form and Volunteer Field Trip Driver Application.

Grading Information
Timnath High School’s grading scale is as follows:

- Advanced: The student consistently demonstrates a high level of understanding of the standard/standardized test. The student applies concepts in new situations, new tasks, and shows a high degree of creativity.
- Proficient: The student consistently demonstrates a thorough understanding of the standard/standardized test. Performance is consistently above average in accuracy and quality.
- Approaching Proficient: The student demonstrates a slight understanding of the standard/standardized test. Performance is consistently average in accuracy and quality.
- In Progress: The student demonstrates a slight understanding of the standard/standardized test. Performance is consistently average in accuracy and quality.
- Insufficient Evidence: The student has not submitted sufficient evidence in an assessment to determine level of achievement.

TMHS Student Handbook, continued...

MARCH 2024

Final Grades will be converted to letter grades using the conversion scale here:

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<thead>
<tr>
<th>Grade earned</th>
<th>Letter Grade</th>
<th>GPA Point Value</th>
</tr>
</thead>
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<tr>
<td>3.5–4.0</td>
<td>A-</td>
<td>4</td>
</tr>
<tr>
<td>3.0–4.99</td>
<td>A</td>
<td>4</td>
</tr>
<tr>
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<td>C</td>
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</tr>
<tr>
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</tr>
<tr>
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<td>0</td>
</tr>
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</table>

Grade Change Policy
Students may retake the same PSAT course and be credited with the higher earned grade upon approval from administration and space availability. The original grade will be denoted on the transcript as “Repeat for credit”. A student may receive the credit for the course only once. After a student has retaken a course, they must complete a grade change form and submit it to his or her counselor to receive administrative approval. Forms are available in the Registrar and Counseling offices.

Registration
Change of Address
To assist TMHS staff in responding to emergencies and to ensure that parents and guardians receive all school mailings, please notify the registrar by calling 970-419–3414 with any changes of address, phone numbers, or email addresses.

Check-In
Prior to the first day of class in August, all students are required to check in at their designated time. During check-in, students will receive their official schedule, and ID cards. Students will also have their school account taken, pay fees, and receive parking permits, etc.

Check-Out
At the end of the school year, students are required to check out of their classes. During check-out students must account for all books, equipment, and other materials they borrowed or purchased. Students can be asked to attend the next term of classes or enroll in another school until check-out is completed. If a student has any unpaid fees, fines or other charges, they may be withheld from participating in extracurricular events and graduation ceremonies until those fees and fines have been paid in full. Students may check out or take exams early only with administration approval.

Schedule Changes/Class Drop Policy
Schedule changes and Add/Drop opportunities are offered to students who have errors on their schedules or reasons for needing to change their classes. Schedule changes are limited to these opportunities each semester. Schedule changes and Add/Drop are student-initiated processes and conducted within designated times and on a space-available basis.
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